

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 27 December 2024. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 28 January 2025 is 5pm Friday, 17 January 2025.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Infrastructure
Councillor N J Rushton	-	Corporate
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
28 January 2025							
Council Tax Base 2025/26	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Council Tax Base 2025/26	N/A - Approving the Council Tax Base is the responsibility of Council. The Council Tax Base is calculated in line with legislation.
Acquisitions and Disposals	Cabinet	Key	Private	28 January 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Property and Regeneration, Head of Housing Tel: 01530 454 354, Tel: 01530 454502 paul.wheatley@nwleicester.gov.uk, jane.rochelle@nwleicester.gov.uk</p>	Acquisitions	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	28 January 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk</p>	Award of Contracts	Delegated Cabinet function
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Strategic Director of Resources (Section 151 Officer) Tel: 01530 454495 paul.stone@nwleicestershire.gov.uk</p>	Robustness of Budget Estimates and Adequacy of Reserves	Corporate Scrutiny Committee, 7 January 2025
Capital Strategy, Treasury Management Strategy and Prudential Indicators - 2025/26	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Capital Strategy, Treasury Management Strategy and Prudential Indicators - 2025/26	Corporate Scrutiny Committee, 7 January 2025
Housing Revenue Account (HRA) Budget and Rent Setting - 2025/26	Cabinet	Key	Public	28 January 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Housing Revenue Account (HRA) Budget and Rent Setting - 2025/26	Corporate Scrutiny Committee, 7 January 2025

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
General Fund Budget and Council Tax - 2025/26	Cabinet	Key	Public	28 January 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk	General Fund Budget and Council Tax - 2025/26	Corporate Scrutiny Committee, 7 January 2025
Data Centre, Wide Area Network and cloud infrastructure contract renewal	Cabinet	Key	Public	28 January 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk ICT Team Manager sam.outama@nwleicester.gov.uk	Data Centre, Wide Area Network and cloud infrastructure contract renewal	As this is a delegated decision, it is not required to go before scrutiny.
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	28 January 2025	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicester.gov.uk Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk	Minutes of the Coalville Special Expenses Working Party	N/A - the CSEWP is a Working Party with powers delegated from Cabinet.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Moira Furnace – Capital Works Programme Update	Cabinet	Key	Public	28 January 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk</p>	Moira Furnace – Capital Works Programme Update	Delegated Cabinet Function
Devolution White Paper Update	Cabinet	Key	Public	28 January 2025	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk</p> <p>Chief Executive Tel: 01530 454500 allison.thomas@nwleicester.gov.uk</p>	Report Devolution White Paper Update	Does not require scrutiny at this time
February 2025							
Performance Monitoring Report	Cabinet	Non-Key	Public	25 February 2025	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk</p>	Performance Monitoring Report	Corporate Scrutiny Committee, 13 March 2025

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	25 February 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Property and Regeneration, Head of Housing Tel: 01530 454 354, Tel: 01530 454502 paul.wheatley@nwleicester.gov.uk, jane.rochelle@nwleicester.gov.uk</p>	Acquisitions	Delegated Cabinet function
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	25 February 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	25 February 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Empty Property - Compulsory Purchase	Cabinet	Key	Public	25 February 2025	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Empty Property - Compulsory Purchase	Delegated Cabinet function
UK Shared Prosperity Fund 2025/26 award	Cabinet	Key	Public	25 February 2025	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicester.gov.uk</p> <p>Economic Regeneration Team Manager Tel: 01530 454822 Barrie.Walford@nwleicester.gov.uk</p>	UK Shared Prosperity Fund 2025/26 award	Community Scrutiny Committee 6 February 2025
Moneyhill Solar EV Charging Hub	Cabinet	Key	Public	25 February 2025	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Moneyhill Solar EV Charging Hub	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Provision of Official Veterinary Surgeon for Border Inspection Post	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	25 February 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Provision of Official Veterinary Surgeon for Border Inspection Post	Delegated Cabinet function
March 2025							
Tree Management Strategy	Cabinet	Key	Public	25 March 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Tree Management Strategy	Community Scrutiny Committee, 6 February 2024
Housing Policies	Cabinet	Key	Public	25 March 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Housing Strategy and Systems Team Manager david.scruton@nwleicestershire.gov.uk	Housing Policies	Community Scrutiny, 6 February 2024.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Damp, Mould and Condensation Policy	Cabinet	Key	Public	25 March 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing Tel: 01530 454502 jane.rochelle@nwleicester.gov.uk</p>	Damp, Mould and Condensation Policy	The report will build on the work of the Damp and Mould Scrutiny Task, which was presented to the Corporate Scrutiny Committee on 4 January 2024.
2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update	Cabinet	Non-Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update	Corporate Scrutiny Committee, 8 May 2025
2023/24 Provisional Financial Outturn - General Fund	Cabinet	Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2023/24 Provisional Financial Outturn - General Fund	N/A

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	N/A
2024/25 Quarter 3 General Fund Finance Update	Cabinet	Non-Key	Public	25 March 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p>	2024/25 Quarter 3 General Fund Finance Update	Will be considered by the Corporate Scrutiny Committee on 8 May 2025
Acquisitions and Disposals	Cabinet	Key	Private	25 March 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester.gov.uk, paul.wheatley@nwleicester.gov.uk</p>	Acquisitions	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	25 March 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	25 March 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk	Award of Contracts	Delegated Cabinet function
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	25 March 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	25 March 2025	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk	Minutes of the Coalville Special Expenses Working Party	N/A - the CSEWP is a Working Party with powers delegated from Cabinet.
April 2025							
Disabled Facilities Grants Review	Cabinet	Non-Key	Public	22 April 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Disabled Facilities Grants Review	Community Scrutiny Committee, 10 April 2025
Workforce Strategy	Cabinet	Key	Public	22 April 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicestershire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	Workforce Strategy	Corporate Scrutiny Committee, 13 March 2025

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Performance Monitoring Report	Cabinet	Non-Key	Public	22 April 2025	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester-shire.gov.uk</p>	Performance Monitoring Report	Corporate Scrutiny Committee, 8 May 2025.
Acquisitions and Disposals	Cabinet	Key	Private	22 April 2025	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester-shire.gov.uk</p> <p>Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester-shire.gov.uk, paul.wheatley@nwleicester-shire.gov.uk</p>	Acquisitions	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	22 April 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	Delegated Cabinet function
Award of Contracts	Cabinet	Key	Private	22 April 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk	Award of Contracts	N/A delegated Cabinet function
May 2025							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	20 May 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs	Delegated Cabinet function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Good Design Guide for North West Leicestershire	Cabinet	Key	Public	20 May 2025	Councillor Tony Saffell Tel: 01332 810706 tonyc.saffell@nwleicester-shire.gov.uk Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk	Good Design Guide for North West Leicestershire	Community Scrutiny Committee, 10 April 2025
June 2025							
2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Non-Key	Public	24 June 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk	2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	To be confirmed when the schedule for the civic year 2025/26 has been agreed.
2024/25 Provisional Financial Outturn - General Fund	Cabinet	Non-Key	Public	24 June 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk	2024/25 Provisional Financial Outturn - General Fund	To be confirmed when the schedule for the civic year 2025/26 has been agreed.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Treasury Management Stewardship Report 2024/25	Cabinet	Non-Key	Public	24 June 2025	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Treasury Management Stewardship Report Treasury Management Stewardship Report 2024/25	Audit & Governance Committee, 4 June 2025